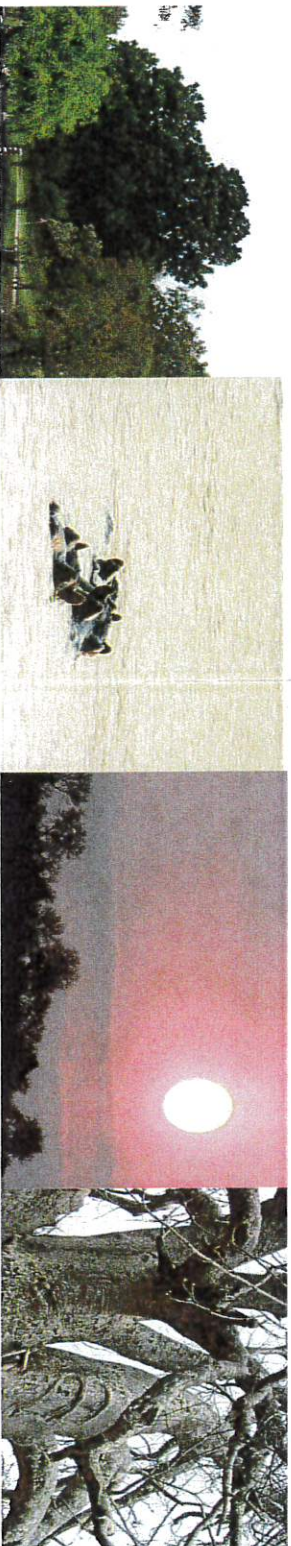


BA-PHALABORWA LOCAL MUNICIPALITY



2022/23 FIRST QUARTER PERFORMANCE REPORT



Provision of quality services for community well-being and tourism development

The Home of Marula and Wildlife Tourism

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1. Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, “the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA.”

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired Projections over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that “the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community.”

2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality’s delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the adjusted SDBIP within 28 days after the approval of the adjusted budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the adjusted SDBIP are made public within 14 days after their approval.

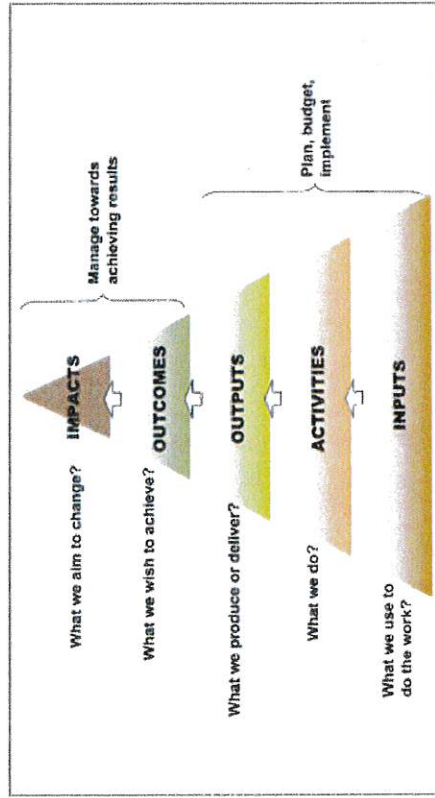
The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

3. Methodology and Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by BLM in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information.



4. Strategic Intent

Vision:

“Provision of quality services for community well-being and tourism development

Mission:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

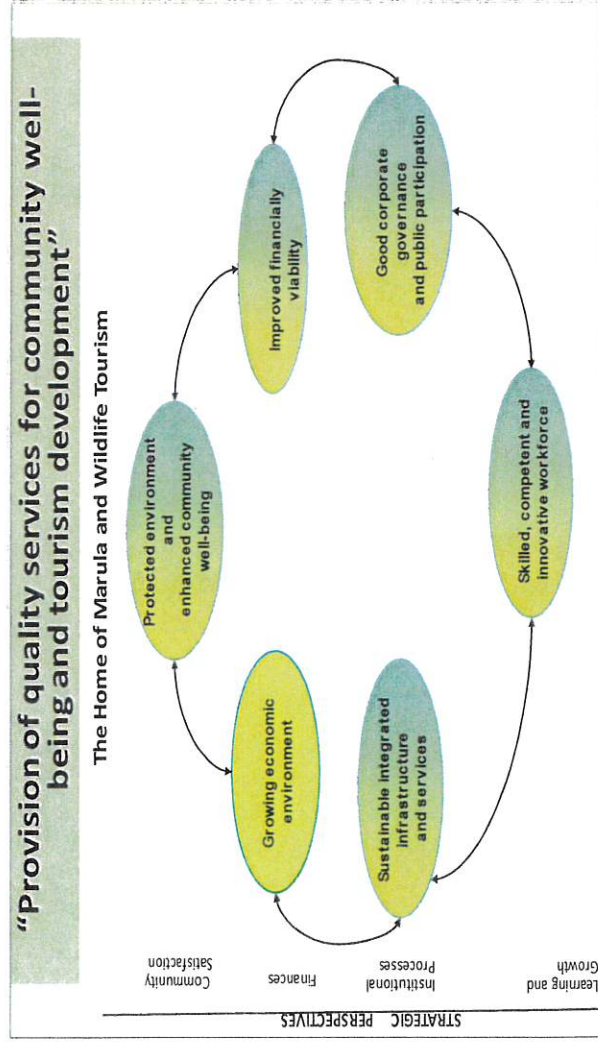
- Promotion of local economy

- Provision of sustainable integrated infrastructure land services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

“The home of Marula and wildlife tourism”

The strategic objectives are spread across the four perspectives as indicated through the strategic map below:



ACCOUNTING OFFICER'S ASSESSMENT OF PERFORMANCE

1. BACKGROUND OF THE REPORT

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of each Quarter assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

2. MUNICIPAL FIRST QUARTER PERFORMANCE AS PER THE ASSESSMENT

The municipality used the top layer SDBIP as approved for implementation during the 2022/23 financial year. The SDBIP is used as a performance-monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

Key Performance Area	First Quarter	Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement
Spatial Rationale	1		1	0	0	100%
Basic Services Delivery	11		8	3	0	73%
Municipal Financial Viability	9		7	2	0	78%
Local Economic Development	5		4	1	0	80%
Municipal Transformation and Institutional Development	4		4	0	0	100%
Good Governance and Public Participation	28		24	3	1	86%
Total	58		48	8	8	83%

3. PERFORMANCE ANALYSIS

Monthly projections of revenue for each source

Sources of Revenue	2022/23 Monthly Projections of revenue for each source R'000				Challenges	Corrective measures/ Interventions	Evidence Required
	First Quarter target	First Quarter Actual Performance	First Quarter Performance Variance				
Property Rates	36 128	47 405	-11 277	NONE	NONE	Finance report	
Service charges – electricity	41 887	24 841	17 046	Illegal connection (both prepaid and conventional customers) which impact on revenue	Meter audit for both Conventional & Prepaid Meters	Finance report	
Service Charges – Refuse	4 932	4 397	535	New areas yet to be billed (Namakgale Zone D)	Develop the area and start rendering the municipal services	Finance report	
Rental of Facilities and Equipment	52	146	-94	Increase in number of tenant renting the municipal property	n/a	Finance report	
Interest on external Investments	620	881	-261	Target was reached	n/a	Finance report	
Interest Earned – Outstanding Debtors	14 785	12 801	1 984	"The interest earned on outstanding debtors was over budgeted. Consumers are still taking longer to pay outstanding amount."	Furthermore, interest is also reversed (in a form of discount) when customers settle accounts. And the council has rebates on property rates & also indigent subsidy which reduce the interest charged	Finance report	
Dividends received			0	None	None	Finance report	
Fines	324	29	295	The municipality collected less on the traffic fines.	The traffic fines were under collected due to culture on none payment of traffic fines by the offenders e	Finance report	
Licenses and Permits	5 659	5 043	616	None	None	Finance report	
Agency services	1 550	0	1 550	The Agency workings are done at year end	The Agency workings are done at year end	Finance report	
Transfers recognised - operational	48 987	75 094	-26 107	None	None	Finance report	
Transfers recognised - capital	10 594	4 380	6 214	None	None	Finance report	
Other Revenue	2 019	550	1 469	The community is using less municipal properties (i.e. Stadium's, Municipal lapa, Municipal Hall's & etc)	The variance was due to the following i) Low payment for rental of facilities ii) low turn out for highering of Municipal property.	Finance report	
Total Revenue by Source	167 537	175 567	-8 030				

Monthly Projections of Revenue and Expenditure by Vote: (Operating) First Quarter

Expenditure and Revenue by Vote	First Quarter Target Opex	First Quarter Actual Performance	First Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	19 735	16 310	3 425	None	None	Finance report
Budget and Treasury	42 421	14 610	27 811	None	None	Finance report
Corporate Services	16 994	15 957	1 037	None	None	Finance report
Community and Social Services	20 792	16 697	4 094	None	None	Finance report
Public Safety	8 457	8 818	(361)	Target was reached	None	Finance report
Economic and Environmental Services	19 794	16 679	3 116	None	None	Finance report
Road Transport	14 266	13 118	1 148	None	None	Finance report
Electricity	38 607	40 077	(1 470)	Target was reached	None	Finance report
Waste Management	1 337	1 056	281	None	None	Finance report
Total by Vote	182 402	143 321	39 081			

Monthly Projections of Revenue and Expenditure by Vote: (Capital) First Quarter

Expenditure and Revenue by Vote	First Quarter Target Capex	First Quarter Actual Performance	First Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	375	0	375	None	None	Finance report
Community and public safety	1 544	3 126	(1 582)	Target exceeded	None	Finance report
Road transport	4 550		4 550	None	None	Finance report
Electricity	2 000	44	1 956	None	None	Finance report
Total by Vote	8469252	3170573	5 299			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) First Quarter

Revenue by Vote	First Quarter Target Revenue	First Quarter Actual Performance	First Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	97 597	134 470	(36 873)	Target was reached	None	Finance Report
Corporate Services	52	204	(152)	Target was reached	None	Finance Report
Community and Social Services	7 572	5 150	2 421	None	None	Finance Report
Public Safety	7 209	5 043	2 166	None	None	Finance Report
Planning and development	18	22	(0)	Target was reached	None	Finance Report
Road Transport	9 364	4 950	4 414	None	None	Finance Report
Electricity	45 088	25 115	19 973	None	None	Finance Report
Waste Management			-	None	None	Finance Report
Total by Vote	166 882	174 933	(8 051)			

Detailed Institutional Performance Results for 2022/23 First Quarter per Key Performance Areas

Under-Performance	0 - 49%
Partially achieved	50 - 74%
Good Performance	75 - 100%
Over achieved	Over 100%
Non-Performance	

Note:

1. Over achievement Standards does not apply to compliance targets
2. Over achievement standards applies to service delivery targets and core business of the municipality

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Evidence Required			
								1 st Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance		Remarks	Challenges	Interventions
1.1 Spatial Planning														
1.1.2	Governance and Administration	Sustain the environment	Turnaround time of land use & developments applications submitted to Mopani Planning Tribunal by 30/06/2023	Senior Manager Planning & Development	Within 90 days of received	Within 90 of received	OPEX	Within 90 of received	03	03 applications were submitted within 90 days of received	None	None	None	Submission register to Mopani Planning Tribunal

KPA 2: BASIC SERVICE DELIVERY

KPA 2- SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections				Evidence Required		
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks		Challenges	Interventions
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure service	% on reduction of electricity losses each quarter by 30/06/2023	Senior Manager Technical Services	4.2%	4%	OPEX	1%	-0.6%	0.4%	Reduction on unaccounted losses.	Incorrect billing due to faulty meters	To replace faulty meters	BPM billing to consumers. Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure service	Expenditure on electricity capital funding spent per quarter by 30/06/2023	Senior Manager Technical Services	R9 144 353,11	R8 000 000,00	INEG	R500 000.00	R0	R500 000	Project still in Evaluation stage	Delays in appointment of contractors	Finalising the evaluation and adjudication stages for appointment of service providers.	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2023	Senior Manager Technical Services	5274	5274	OPEX	5274	5621	347	None	None	None	Household list on conventional and pre-paid.
2.1.4	Technical infrastructure	Provision of sustainable integrated	Number of indigent HH receiving free basic electricity by 30/06/2023	Chief Financial Officer	506	280	OPEX	280		No performance reported				Indigent Register Proof of payment to ESKOM

Infrastructure and service																							
2.2 Roads & Storm Water																							
2.2.2	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads and storm water capital funding spent per quarter by 30/06/2023	Senior Manager Technical Services	R25 752 300,12	R28 200 000,00	CAPEX	R2 000 000,00	R528 428,53	R1 471 571,47	Tender Evaluation and adjudication in the first Quarter.	Late appointment of the road Projects (3 culverts and Benfarm road) led to the low expenditure	1 culvert project was appointed in September and 2 culvert projects appointed in October 2022, which will lead to improved expenditure by end of October 2022.	Payment Certificates and Expenditure Reports									
2.3 Parks and Cemetery																							
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained by 30/06/2023	Senior Manager Community Services	9	9	OPEX	9	9	0	None	None	None	Maintenance plan, inspection reports and pictures									
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemetery maintained by 30/06/2023 (Phalaborwa, Lulekani Namagale and Gravelote)	Senior Manager Community Services	4	4	OPEX	4	4	0	None	None	None	Maintenance plan, inspection reports and pictures									
2.4 Waste Management																							
2.4.1	Protect Environment and	Sustain the Environment	Maintenance of Phalaborwa landfill site by 30/06/2023	Senior Manager Community	4	12	OPEX	3	3	0	None	None	None	Monthly maintenance report as per Service Level									

2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of urban Households with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani by 30/06/2023)	Services	1.2605	12605	OPEX	12605	12605	12605	0	None	None	None	Confirmation of waste collection by ward councillors Collection schedule Households listing
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services (Mashishimale & Makhushane by 30/06/2023)	Services	2	2	OPEX	2	2	2	0	None	None	None	Confirmation of waste collection by ward councillors Collection schedule Households listing
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2023	CFO	506	228	OPEX	228	228	227	1	None	None	None	Indigent Register

KPA 3:

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections				Evidence Required	
								1 st Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance Variance	Remarks		Challenges
3.1 Financial Management													
3.1.1	Good governance and administration	Good corporate governance and public participation	Number of approved budget planning schedule by 31/08/2022 (Legislated date)	Chief Financial Officer	1	1	OPEX	1	0	None	None	None	approved budget planning schedule and Council resolution
3.1.5	Good governance and administration	Good corporate governance and public participation	Number of Supply Chain structures / Committees members appointed by 07/07/2022	Municipal Manager	3	3	OPEX	3 (Specification, Evaluation and Adjudication)	0	None	None	None	Appointment letters of bid committees members
3.1.6	Governance and administration	Improve financial viability	Number of quarterly asset verifications conducted by 30/06/2023	Chief Financial Officer	3	4	OPEX	1	0	None	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of monthly strings uploaded using the LG Portal within 10 days at the end of each month. Treasury by 30/06/2023	Chief Financial Officer	12	12	OPEX	3	0	None	None	None	Monthly strings Proof of submission within 10 days.
3.1.8	Governance and administration	Improve financial viability	% of improvement	Chief Financial Officer	65%	80%	OPEX	65%	-9%	74%	None	None	Quarterly reports on

KPA 4:

LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Challenges	Interventions	Evidence Required	
								1 st Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance				
4.1 Job creation														
4.1.1	Economic	Promotion of local economy	Number of jobs created through capital Projects by 30/06/2023 (Temporary jobs)	Senior Manager Technical Services	44	70	CAPEX	30	14	16	There is a variance of 16 jobs of target versus actual performance	Late appointment of contractors on projects, installation of culverts at Mashishimela, Humulani and Lulekaniah and upgrading of Benfarm gravel to tar phase 2	Started appointing contractor for installation of culvert at Lejori and awaiting appointments for the remaining projects.	Certified ID copies, payment registers and employment contracts
4.1.2	Economic	Promotion of local economy	Number of full time equivalent jobs created through EPWP by 30/09/2022	Senior Manager Technical Services	58	63	OPEX	63	0	63	The participants only started to work on the 3 rd of October 2022	Late recruitment of participants and late procurement of PPE	Participants have since signed contracts and have started working on the 3 rd of October 2022	Certified ID copies, payment registers and employment contracts
4.1.3	Economic	Promotion of local economy	Number of LED Forums meetings held by 30/06/2023	Senior Manager Planning and Development	1	4	OPEX	1	1	0	None	None	None	Invitations, Attendance register and minutes
4.2 Enterprise Support														
4.2.1	Economic	Promotion of	Number	Chief	461	200	OPEX &	50	153	103	Target	None	None	System

KPA 4: Local Economic Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections					Evidence Required	
								1 st Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks	Challenges		Interventions
		local economy	of SMIMES supported through the municipal ISCM (procurement) by 30/06/2023	Financial Officer			CAPITAL				exceeded			generated Expenditure report with SMIMES supported.
4.2.2	Economic	Promotion of local economy	Number of activities promoting and marketing e.g. Baphalaborwa Municipality as a tourist destination	Senior Manager Planning and Development	2	4 Tourism month activities /Marula Activities Rand Easter and Durban Indaba	OPEX	1	0		Heritage day was held at Selwane Traditional Authority	None	None	Invitations, Attendance register, reports

KPA 5:
**Municipal Transformation and
Institutional Development**

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections			Evidence Required			
								1 st Quarter Actual Performance (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	Remarks		Challenges	Interventions	
5.1 Organisational Design & Human Resource														
5.1.3	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2023	Senior Manager Corporate Services	40	20	OPEX	5	6	+1	None	None	None	Approved Memo on critical positions and Appointment letters
5.3 Skills Development														
5.3.2	Good governance and administration	Attract, develop and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2023(1% legislation)	Senior Manager Corporate Services	R1 360 755,12	R1 644 881,06	OPEX	R411 220,65	R553 764,85	+R142544,20	employees and councillors are trained	None	None	Expenditure reports, implementation reports
5.4 Performance Management System														
5.4.1	Good governance and administration	Good corporate governance and public participation	Number of S5&S7 signing of Annual Performance Agreements by 30/07/2022 (One month after the start of each	Municipal Manager	6	6	OPEX	6	6	0	None	None	None	Copies of signed Performance Agreements with dates complying the legislated time line & submission letters to COGHSTA.

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/22)	Annual Target 30/06/23	Budget	2022/23 Quarterly Projections				Evidence Required		
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks		Challenges	Interventions
5.5 OHS			financial year											
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled institutional OHS quarterly meetings by 30/06/2023	Senior Manager Corporate Services	4	4	OPEX	1	1	0	22/07/2022	None	None	Quarterly Reports, minutes and attendance registers

KPA 6:

GOOD GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								1 st Quarter Target (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance e variance				
6.1 Council and Executive Management														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Council meetings held by 30/06/2023	Senior Manager Corporate Services	14	6	OPEX	2	4	+2	2 Special / 2 Ordinary Council meetings held	None	None	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled Exco meetings held by 30/06/2023	Senior Manager Corporate Services	16	11	OPEX	3	5	2	3 Ordinary / 2 Special Exco meetings held	None	None	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly MPAC meetings held as per legislation by 30/06/2023	Municipal Manager	14	4	OPEX	1	2	1	02/08/2022 23/08/2022	None	None	Council Approved MPAC schedule of meetings/Attendance registers
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Resolutions implemented by 30/06/2023	Municipal Manager	68%	53%	OPEX	100%	86%	14%	Implementation in progress	Some of the issues need to be investigated first	Management busy attending to them	Resolution register and POE to support resolutions implemented
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly senior	Municipal Manager	14	12	OPEX	3	3	0	12/07/2022 10/08/2022 14/09/2022			Minutes of Senior Management meetings, attendance

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Evidence Required	
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks	Challenges		Interventions
	n	n	management meetings held by 30/06/2023										registers	
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Portfolio Committee meetings held by 30/06/2023	Municipal Manager	62	55	OPEX	15	15	0	None	None	None	Minutes of portfolios meetings, attendance registers
6.2 Public Participation and Ward Committees														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2023	Municipal Manager	2	4	OPEX	1	1	0	None	None	None	Attendance registers, agendas, invitations
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2023	Municipal Manager	4	4	OPEX	1	1	0	None	None	None	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened monthly ward Committee meetings by	Municipal Manager	New	209	OPEX	57	57	0	All committees held their scheduled meetings	None	None	Minutes and attendance register

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Evidence Required	
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks	Challenges		Interventions
6.2.4	Good governance and administration	Good corporate governance and public participation	30/06/2023 (Functionality of ward committees)		4	4	OPEX	1	1	0	31/08/2022	None	None	Public notices and Community Inputs report.
6.2.4	Good governance and administration	Good corporate governance and public participation	Number of quarterly Mayoral Izimbizos and public participation by 30/06/2023	Municipal Manager	4	100%	OPEX	100%	53%	47%	478 Cases reported. 258 cases attended. 220 cases unattended	Cases reported and not attended are not directly related to municipal functions	Cases are not directly related to municipal functions but referred to relevant authorities	System generated Complain register.
6.3 Corporate Governance														
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee meetings held by 30/06/2023	Municipal Manager	10	7	OPEX	2	4	+2	Normal AC meetings: 22 Aug 2022, 29 Aug 2022 Special meetings held on: 30 Aug 2022 and 26 Sep 2022.	None	None	Copies of approved minutes, attendance registers

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Evidence Required		
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks	Challenges		Interventions	
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee meetings held by 30/06/2023	Municipal Manager	22	24	OPEX	6	8	+2	Management Audit steering Committee and 3 EXCO Audit Steering Committee	None	None	None	Approved minutes and attendance registers. (Exco and Management)
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan by 30/06/2023	Chief Executive Audit	100%	100%	OPEX	20%	20%	0%	The report by AC to Council will be tabled in October 2022	None	None	None	Audit Committee Report to Council with progress on Internal Audit Plan.
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2023	Municipal Manager	82%	100%	OPEX	100%	73%	-27%	Management is still in a process of clearing the findings	Management is still busy clearing the findings for current audit	Some findings will be cleared during the current audit	Management addressed the findings but will be cleared by current audit	
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee Reports presented to Council by 30/06/2023	Chief Executive Audit	5	4	OPEX	1	0	-1	Report will be tabled in October 2022	None	None	None	Audit Committee Reports and Council Resolution
6.3.8	Good governance and administration	Good corporate governance and public participation	% Implementation of Audit	Municipal Manager	91%	100%	Opex	100%	95%	-5%	Implementation in progress	None	Management is still in the process of implementing	Audited Audit Committee Resolution Register	

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Challenges	Interventions	Evidence Required
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance	1 st Quarter Actual Performance	1 st Quarter Actual Performance e variance			
			Committee Resolutions												
6.3.10	Good governance and administration	Good corporate governance and public participation	Number of AFS and Annual Performance Report submitted to AG by 31/08/22	Municipal Manager	1	1	OPEX	1	1	0	None	None	the resolutions	Submission letters, copy of final AFS and Annual Performance Report	
6.3.12	Good governance and administration	Good corporate governance and public participation	% of implementation AG Action Plan by 30/06/2023	Municipal Manager	18%	80%	OPEX	59%		-21%	Management is still busy clearing the findings for current audit	Some findings will be cleared during the current audit	Management addressed the findings but will be cleared by current audit	Audited AG Action Plan and Portfolio of Evidence	
6.3.13	Good governance and administration	Good corporate governance and public participation	Number of Local Labour Forum meetings held by 30/06/2023	Senior Manager Corporate Services	19	11	OPEX	1		-2	15/07/2022	Meetings were arranged, due to unavailability of members, the meeting was not convened.	The meetings will be convened when members are available	LLF minutes and attendance register	
6.4 Risk Management, Fraud & Anti-Corruption															
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of Institutional Risk Management Committee	Municipal Manager	5	4	OPEX	1	1	0	28/07/2022	None	None	Minutes of the Risk Committee meeting and attendance register	

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Evidence Required	
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance e variance	Remarks	Challenges		Interventions
6.4.4	Good governance and administration	Good corporate governance and public participation	meetings held by 30/06/2023 % of fraud and corruption cases reported and investigated within 30 working days by 30/06/2023	Municipal Manager	0%	100%	OPEX	100%	-	-	No reported or investigated cases in the 1 st quarter	None	None	Case register and investigation reports
6.5 HIV/AIDS														
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of outreach programmes conducted by 30/06/2023	Municipal Manager	5	10	OPEX	2	3	+1	29/08/2022 BePhalabonwa VEP Women's Day 31/08/2022 SANParks & SADC Traditional Medicine Day 26/09/2022 Nhlaliso CHD/C Men's Dialogue	None	None	Outreach programmes reports
6.6 Security management														
6.6.1	Good Governance	Good	Number of	Municipal	4	4	OPEX	1	1	0	None	None	None	Security

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections				Evidence Required		
								1 st Quarter Target (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance variance	Remarks		Challenges	Interventions
	and Administration	corporate governance and public participation	Security Management reports for Safeguarding of Council Assets by 30/06/2023	Manager								Management Reports		
6.7 Disaster Management														
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of disaster awareness campaigns conducted by 30/06/2023	Municipal Manager	6	4	OPEX	1	6	+5	19/07/2022 20/07/2022 21/07/2022 26/07/2022 20/09/2022 21/09/2022	None	None	Invitations, Agenda, Attendance register and disaster awareness conducted reports
6.9 Integrated Development planning														
6.9.1	Governance and Administration	Good corporate governance and public participation	Number of reviewed IDP/Budget /PMS/MPA Framework and Process Plan approved by 31/07/2022	Municipal Manager	1	1	OPEX	1	1	0	None	None	None	Council Approved IDP, Budget, PMS Process Plan
6.10 Communication														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for	Municipal Manager	100%	100%	OPEX	100%	100%	0%	None	None	None	Legislation register checklist

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2022)	Annual Target (30/06/23)	Budget	2022/23 Quarterly Projections					Evidence Required	
								1 st target Quarter (1 Jul – 30 Sept 22)	1 st Quarter Actual Performance	1 st Quarter Actual Performance e variance	Remarks	Challenges		Interventions
6.10.3	Governance and Administration	Advance good corporate governance	publishing on the website as according to legislation checklist by 30/06/2023 Number of Local Communicators Forum held by 30/06/2023	Communication manager	4	4	OPEX	1	1	0	17/09/2022	None	None	Invitations, Minutes and attendance registers

CAPITAL PROJECTS PER RESPONSIBLE MANAGER

Responsible Manager	Project Name	Total Capital Budget (R'000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2022/23				
						1 st Quarter Actual Performance	Remarks	Challenges	Corrective measures	Evidence required
Waste Management										
Senior Manager Technical Services	Establishment of new land fill site (Phalaborwa)	R1 500 000	01/07/22	30/06/23	all	Bid specification com committee appointed, tender advertised and closed on the 28 September 2022.	Tender closed without the Tender document uploaded on the e-tender Portal.	Tender advertised without the Tender Document being uploaded on the E-tender Portal.	Uploading the Tender document on the e-tender Portal before the Compulsory clarification site briefing meeting.	Bid Committees minutes and registers, advertisements. Final detailed design reports
Office Furniture and Equipment										
Senior Manager Corporate	Office Furniture and Equipment	R 1 500 000.00	01/07/22	30/06/23		0	Ordered: 564 Plastic chairs 50 Rickstacker chairs 70 Steel tables 2 x 170L fridge/freezer			Request for purchase and Payment certificate
INEG (Electrification)										
Senior Manager Technical	Electrification	R8 000 000	01/07/22	30/06/23	2,8 and 10	Bid specification com committee appointed, tender advertised and	Project still at Evaluation stage	Project still at Evaluation stage	Project still at Evaluation stage	Bid Committees minutes and registers, advertisements. Final detailed design reports. Completion certificate

Assessment for service providers

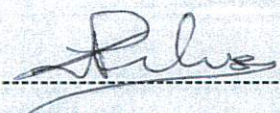
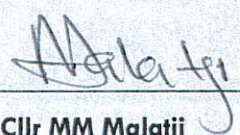
Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
Refurbishment of Namakgale stadium	-Construction of grandstand - Construction of changerooms and ablutions -Grading of soccerfield -Construction of courts -Construction of palisade fencing -Electrical and mechanical installations	TP NOKO Contractors	MIG	01/03/2021	30/08/2023	R38 772 617.52	47%	Contractor is behind schedule	Poor, Fair, Good, Very good & Above expectations Quarter 1 Good

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider
Tambo upgrading of street from gravel to tar phase 2B,2C&2D	-Accommodation of traffic -Construction of layer works -Construction of v-drains and causeways - Asphalt surfacing -Installation of road signs and road markings -Finishing of the road reserve	Tshiamiso Trading 135	MIG	09/06/2020	31/03/2022	R43 636 504.56	98%	Contractor is working outside of his contract period. Legal department needs to be consulted on the way forward	Poor, Fair, Good, Very good & Above expectations Quarter 1 Good
Valuation Roll 2019 – 2023	General valuation roll and Supplementary valuation Roll	DDP Valuers (PTY) (LTD)	Ba-Phalaborwa Municipality	16-01-2019	01-06-2023	R2 300 000.00	General Valuation was done, Supplementary are done as per legislation (MPRA)	None	Very Good
Transfer of Namakgale D,C and Lulekani A	Transfer of Namakgale D,C and Lulekani A	Mahumani INC.	Ba-Phalaborwa Municipality	July 2019	End of 2022 FY		Namakgale D is completed. Namakgale C is in progress in Lulekani A, Outstanding.	The service provider has started with the remaining households for Namakgale C	Good
Review LED Strategy	Review of institutional LED Strategy	NTYISO Consulting	Ba-Phalaborwa Municipality	11 – 03 -2022	06 – 05- 2022	R543 200.86	First draft in place. Inputs forwarded by stakeholders on the first draft	First draft invoice not paid due to discrepancy on invoices submitted by the service provider	Good

FIRST QUARTER APPROVAL

<p>Approval by the Mayor</p>	<p>The First Quarter Performance Report is hereby compiled in terms of Municipal Systems Act (MSA), 32 of 2000, section 46(1) and (2), as well as the MFMA Circular 11 on annual reporting. This report covers the performance information from 01 July 2022 to 30 September 2022 and focuses on the implementation of the Service Delivery Budget and Implementation Plan (SDBIP), in relation to the objectives as encapsulated in the Municipality's Integrated Development and Plan (IDP). This Report reflects actual performance of the Municipality as measured against the performance indicators and targets in its Integrated Development Plan (IDP) and Service Delivery and Budget Implementation Plan (SDBIP) for 2022/2023.</p> <p>Progress against the objectives set out in the SDBIP will be monitored and reported on a monthly, quarterly, half-yearly and annual basis.</p>
<p>Monitoring implementation of the SDBIP</p>	<p>Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.</p>
<p>Signatures</p>	<p style="text-align: center;">2022/23 First Quarter Compiled by:</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="border-top: 1px dashed black;"/> <p>Dr KKL Pilusa Municipal Manager</p> </div> <div style="text-align: center;"> <p><i>31/10/2022</i></p> <hr style="border-top: 1px dashed black;"/> <p>Date</p> </div> </div> <p style="text-align: center; margin-top: 20px;">2022-23 First Quarter Approved by</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  <hr style="border-top: 1px solid black;"/> <p>Cllr MM Malatji</p> <p>Mayor</p> </div> <div style="text-align: center;"> <p><i>31/10/2022</i></p> <hr style="border-top: 1px solid black;"/> <p>Date</p> </div> </div>

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

AFS

AFS stands for Annual Financial Statements

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Baseline

The performance of the previous year

Urban Areas

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: $\text{Lepelle bill less BPM bill} / \text{Lepelle bill} \times 100$.

Reduction in electricity losses

This is calculated as follows: $\text{Eskom bill less BPM bill} / \text{Eskom bill} \times 100$.

Kilometres of roads upgrade from gravel to tar/paving

This relates 1 km of B1 Extension

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SPLUMA – Spatial Planning Land Use Management Act 2013

No. SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA

SMME- Small Medium and Micro Enterprise

Number of business supported